Section indexes and section highlights

Section indexes can be used to produce pages like this:

The order of the section highlights is changeable when editing the section index – simply drag and drop them into the desired order.
Additionally, on the content tab when editing the section index:

“Body” can be used to place content after the primary section highlight and before the row of three section highlights.

“Small news” can be used to place additional content beneath the side highlights.

“Body – post content” can be expanded with additional content and styling as shown above where more/less has been used for “Most Popular Questions”.

Section highlights

As you can see, a section index is made up of the content in the section index and the content in the section highlight. A section highlight can be used in the primary slot, section highlights or side highlights. Section highlights must be in rows of three.

A section highlight has:

- **Title** – its name in Drupal
- **Display title** – Shown on the page
- **Introduction** – Shown beneath the title
- **Image** – displayed above the display title
- **Link** – to another page
Images should be uploaded at the main image size (1,600 x 550 px) as that will be the size they would be used at for primary highlights. For section highlights or side highlights Drupal will crop the image accordingly.

The link can be to either a page within Drupal or an external page. For an external page simply enter the full url into the url field. For a page within Drupal use the search button, which opens a pop-up. Start typing the title of the page to link to in “Search content” and Drupal will show a list of match. Select the appropriate match and click “insert link”.

Section highlights have their own workflow and so need publishing in addition to any changes made to the section index. A section highlight can be in draft when the section index is published. This means that changes to a section highlight won’t appear until it is published.

The easiest way to find a section highlight to edit is through editing the section index where it appears. Beneath the desired section highlight there will be a pencil icon and the word Edit -

Alternatively (or if the section highlight is not in use) select “Content” from the top black bar and change the type to “Section highlight” then press the “Filter” button. Find the desired section highlight listed by its title and use the “edit” button on the far right to edit the section highlight.

Section highlights, like page, can only be created by administrators.

**Section highlight alt**

See Section highlight above except that the image is not mandatory and you can add links within the text.
Two column video highlights

Two column video highlights can be placed after the row(s) of three section highlights and span two columns. When clicked, they open up in a lightbox. A two column video highlight has:

- **Title** – its name in Drupal
- **Display title** – shown across the video still and beneath the video in the lightbox
- **Video** – a still is shown on the section index and then plays in the lightbox
- **Introduction** – shown beneath the display title on the section index
- **Body** – shown beneath the display title in the lightbox.

In all other ways they behave like a section highlight and moderators can request their creation as above.

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